



EAST PROVIDENCE PREVENTION COALITION

June 16, 2014 Minutes

Brightridge Club

Attendance:

Laura Levine	Andy Benoit
Courtney Lacerda	Pam Byrd
Jennifer Wall	Catherine Legault
Scott Rose	Elmer Pina
Sgt. John Andrews	Doug Borden
Tom Aguiar	Mark Gee
Britney Dias	Kevin Tavares
Joseph Tavares	Terence Coyne
Karen Richards	Drea Harms
Emily Martineau	Jennifer Bergeron
David Bachrach	Amy Kempe
Dan Murray	Chris Kerwin
Anna Meehan	Pedro Xavier
Deb Shaw	Shani Wallace

1) Introductory Remarks

- a) Call Meeting to Order- Chair called the meeting to order at 6:24pm.
- b) Welcoming & Introductions
 - Introduction of the Vice Chair- explained why she was assuming the position of the Chair with Katie taking position in Japan.
 - Welcomed everyone to EPPC 2013-2014 Annual Meeting & Celebration
 - EPPC Board of Directors & their guests
 - Partners In Prevention Award Recipients
 - Anna Meehan, Prevention Fellow from the Department of Behavioral Healthcare, Developmental Disabilities & Hospitals
 - Former EPPC Board Members (Tom Aguiar)
 - Prospective EPPC Board Members (Deb Shaw)

2) Special Presentation

- a) Introduction
 - The slideshow is an opportunity to showcase the different initiatives the EPPC has been involved in this past year and serves as a way for all of us to get on the same page. Explained the rules for the slideshow contest.

- b) EPPC Slideshow Presentation- lasted about 30 minutes.
- c) Wrap-up
 - Thanked everyone who put the slideshow together.
- 3) Secretary's Report
 - d) Sign In Sheet
 - Reminded everyone, including guests, to sign-in. Sign-in sheet is located at entrance.
 - e) Approval of May Minutes
 - Reviewed minutes from our May meeting which were also sent out electronically before the meeting. Asked if there were any questions.
 - Mark moved to accept the May minutes as is. Doug seconded. All were in favor. None opposed. Motion passed.
- 4) Treasurer's Report
 - a) EPPC Budgets
 - 2013-2014 budgets
 - All 2013-2014 budgets as voted on by the EPPC board of directors at our subsequent meetings, are being spent out accordingly. There are no budget modifications at this time and therefore, there is no need to vote.
 - A final expenditure report will be sent out to all board members via email in July.
 - 2014-2015 budgets
 - All 2014-2015 budgets are being worked on over the summer and will be presented at the September Board meeting.
 - If a need arises, the Finance sub-committee will be contacted and called upon over the summer.
 - b) EPPC 501C3 Account & Addition of Elmer Pina
 - The EPPC needs to have another person added to the 501C3 checking account. This individual would have the authority to sign checks. A recommendation from the Treasurer was made to have Elmer Pina, the EPPC City Liaison and board member be added due to his long time dedication to the Coalition and his position with the City.

- Chief Joseph Tavares moved to add Elmer Pina to the EPPC 501C3 account at Santander Bank. Doug seconded. All were in favor. None opposed. Motion passed.

5) Programmatics

a) Reflections on 2014-2015

- Took a few minutes to share some thoughts and successes from this past year. Everyone was encouraged to participate.
- Doug, Britney and Courtney all shared memorable moments.

b) EPPC Award Presentations

- Board of Director Awards- Jen and Courtney presented all board members with a certificate and EPPC insulated bag as a token of appreciation for dedicating their time as board member. A group picture was taken.
- Current EPPC Officer Awards- Jen presented Courtney and Scott with a business card holder and business cards that were engraved as a token of appreciation for being officers during the 2013-2014 fiscal year. A picture was taken.
- Partners In Prevention Awards- Jen and Courtney presented the following with a certificate and EPPC insulated bag as a thank you for partnering with the EPPC on prevention efforts during the 2013-2014 fiscal year. Prevention Awards were made to: the East Providence Police Department, the RI Attorney General's Office, Sky Zone, St. Mary's Bay View Academy, East Providence Senior High School, Liberty Mutual, Santander Bank and the East Providence Community Development Office. A group picture was taken. The Crescent Park Carousel Commission, East Bay Newspapers, the Newman YMCA, Matt Buchanan and Senator Daniel Daponte were also mentioned as award recipients but were unable to be in attendance. A special award was given to the Department of Behavioral Healthcare Developmental Disabilities and Hospitals and accepted by Anna Meehan.
- EPPC Special Awards- Courtney and Scott presented the following with a certificate and lapel pin as a thank you for their service to the EPPC: Officer Tom Aguiar, Chief Joseph Tavares and Katie Saraiva (who was not in attendance). Took a picture with each special awardee.
- EPPC Staff Recognition- Courtney and Scott recognized Elmer and Jen, EPPC staff and gave each of them an engraved business card holder as a token of appreciation. A group picture was taken.

- 2014-2015 Nominating Committee Report- Elmer introduced who was on the nominating committee and thanked them. He introduced the slate of officers for 2014-2015: Courtney Lacerda, Chair. Scott Rose, Vice Chair. Pam Byrd, Secretary. Britney Dias, Treasurer. Asked if there were any other last minute nominations from the floor. Since there were none, Elmer moved to accept the nominated slate officers for the 2014-2015 fiscal year as proposed by the nominating committee. Mark seconded. All were in favor. None opposed. Motion passed. New officers were asked to come up and accept a teamwork paperweight as a small token of appreciation. A group picture was taken.

6) Closing Remarks

a) Next Meeting reminder

- September 15, 2014 Room 306 City Hall, 6:00pm. All are welcomed to attend.
- Chose the slideshow contest winner. Catherine Legault's name was selected at random and she took home the raffle basket.
- Wrap Up- reminder to sign-in, take home food and desserts and to stack chairs in corner. Thanked everyone for attending.
- Motion to Adjourn- a motion to adjourn the meeting was made by Courtney and seconded by Doug. All were in favor. None opposed. Motion passed and meeting was adjourned at 8:03pm.